

National Sun Yat-sen University

Application Form for the Basis of Funding Payment for “R&D of Teaching Material or Course” for the Higher Education Sprout Project

Name of the Applying Teacher		Job Title		Teaching Unit	
Contact	Telephone Email :				
Apply Funding for R&D of Teaching Material or Course to be Combined with Curriculum	Course Title:				
	Starting Semester:				
Funding Source (Limited to Higher Education Sprout Project)	Project Name:				
	Accounting Category:				
Description of Teaching Material or Course Content					
Apply for Funding	Item	Unit Price	Quantity	Sub-Total	Explanation
	Text-type teaching material or course				
	Audio/video-type teaching material or course	1,000			
	Total				
	Explanation: 1. Engaging in text-type R&D teaching material or course: paying fees for writing and editing and photo usage shall be in accordance to the “Directions for Paying Attendance, Writing and Editing Fees of Central Government Agency and School” and the “Table of Basis Amount for Paying Attendance, Writing and Editing Fees of Central Government Agency and School”. 2. Engaging in audio/video-type R&D teaching material, course, or physical tool: paying fees shall be in accordance to the “Amount Table for Lecture Hourly Pay to Internal Staff” under the “Regulations Governing the Payment of Concurrent Serving & Lecture Hourly-Pay to Military, Public and Teaching Personnel”. The number of hours producing audio/visual-type teaching material, course, or physical tool for each course is limited to 20 hours maximum. Production fee is NT\$ 1,000 per hour. Teachers recording digital courses for MOOC, flip classroom and distance-learning formats are not subject to this payment basis. 3. The maximum payment for each course is NT\$ 20,000.				
Distribution of Funding	<input type="checkbox"/> No				
	<input type="checkbox"/> Yes, Distribution ratio:				
	Professor _____, Amount of distribution \$ _____, Percentage _____%, Sign: _____ Professor _____, Amount of distribution \$ _____, Percentage _____%, Sign: _____ Professor _____, Amount of distribution \$ _____, Percentage _____%, Sign: _____				
Contact	<input type="checkbox"/> Co-applying Teacher		Telephone Email :		
	Name: Job Title:				

R&D of Teaching Material or Course Signature	1. The teaching material or course is the original work of the instructing teacher, R&D for the Higher Education Sprout Project – Innovative Teaching Plan, and is not translated from foreign textbooks or teaching materials: <input type="checkbox"/> Yes <input type="checkbox"/> No 2. In the event a portion the material is referenced or cited from other sources, the teacher has confirmed due diligence to acknowledge the source of the information and idea, or obtained authorization without infringing the intellectual property rights of others: <input type="checkbox"/> Yes <input type="checkbox"/> No 3. The R&D results of teaching material or course have not been repeatedly applied for relevant subsidies from the Ministry of Education or NSYSU: <input type="checkbox"/> Yes <input type="checkbox"/> No 4. Teachers involved in the R&D of teaching material or course agree to this application and equity distribution (leave blank if not applicable): <input type="checkbox"/> Yes <input type="checkbox"/> No	
Applicant (sign/chop)	Unit Supervisor (sign/chop)	Office of Academic Affairs Review

Note:

1. A maximum of two subsidies is allowed for one project in principle.
2. Funding reimbursement is subject to counterfoil or receipt. When applying for expenditure reimbursement, all teaching material, course, or teaching tool R&D by the teacher(s), and the original copy of this application form should be included as basis of review

The regulations in English are translated from the original Chinese. In the event of any discrepancies between the two versions, the Chinese version prevails.