**National Sun Yat-Sen University**

**Request Form for Admission Deferral**

File #:　　　　　　　　　　　　　 Application Date (YY/MM/DD):

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Name |  | Date of Birth |  | Admission Academic Year |  |
| Department/Institute |  | □Bachelor □Master □Doctoral |
| Previous Degree Information | Degree type: | Major: |
| Institution:  | Graduation Date: |
| Reason for Requesting Admission Deferral |  |
| Deferral Period(Please select one) | * From the First Semester of Academic Year 20YY-20YY (☐ One Semester / ☐ One Academic Year)
* From the Second Semester of Academic Year 20YY-20YY (☐ One Semester / ☐ One Academic Year)

Expecting to enroll in the \_\_\_\_\_\_\_\_Semester \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Academic Year |
| ContactInformation | Phone: E-mail:Mailing address: |
| Deferral Certificate Delivery | □ Pick-up in person　　 **Sign here in receipt：**　　　　\_\_\_　 　 　□ By post (Please attach a self-addressed stamped envelope) |
| Applicant’s Signature | * Applicant
* Authorized Representative

(Authorization Letter Attached) | Parent/ Guardian’s Signature（Under 18yrs only |  |
| Required Documents | □Copy of diploma of previous degree □Copy of admission letter□Copy of passport  |
| Department Chair | Registration Division, Office of Academic Affair |
| Authorized Officer | Director of the Division |
|  |  |  |

Process: Department Chair → Registration Division, Office of Academic Affairs (Rm6007, 6th fl. Administration Building)

Last Updated: March 2025