National Sun Yat-Sen University
Request Form for Admission Deferral

File #: Application Date (YY/MM/DD):

Name		Date of Birth		Admission Academic Year	
Department/ Institute	☐Bachelor ☐Master ☐Doctoral				
Previous Degree Information	Degree type:			Major:	
	Institution:			Graduation Date:	
Reason for Requesting Admission Deferral					
Deferral Period (Please select one)	☐ From the First Semester of Academic Year 20YY-20YY (☐ One Semester / ☐ One Academic Year) ☐ From the Second Semester of Academic Year 20YY-20YY (☐ One Semester / ☐ One Academic Year) Expecting to enroll in the _____Semester _____ Academic Year				
Contact Information	Phone: Mailing address:		E-mail:		
Deferral Certificate Delivery	☐ Pick-up in person ☐ By post (Please attach a self-addressed stamped envelope)		**Sign here in receipt：** _____		
Applicant's Signature	☐ Applicant ☐ Authorized Representative (Authorization Letter Attached)			Parent/ Guardian's Signature (Under 18yrs only	
Required Documents	☐Copy of diploma of previous degree ☐Copy of admission letter ☐Copy of passport				

Department Chair	Registration Division, Office of Academic Affair	
	Authorized Officer	Director of the Division

Process: Department Chair → Registration Division, Office of Academic Affairs (Rm6007, 6th fl. Administration Building)

Last Updated: March 2025