

國立中山大學專任臨床教師授課時數核計要點

Guidelines on Calculation of Teaching Hours of Full-time Clinical Faculty

111.04.27 本校110學年度第2學期第6次行政會議通過

Approved at the 6th Executive Meeting on Apr 27th, 2022

- 一、 國立中山大學（以下簡稱本校）為統一規範專任臨床教師之授課時數及核計原則，特訂定專任臨床教師授課時數核計要點（以下簡稱本要點）。
 - I. These guidelines are formulated to establish the principles for calculating weekly teaching hours of full-time clinical faculty.
- 二、 本要點所稱專任臨床教師指編制內專任臨床教師及約聘臨床教師。
 - II. Full-time clinical faculty stipulated herein refers to both those within the manning quota and the contract-employed.
- 三、 專任臨床教師每週基本授課時數應為教授8小時、副教授及助理教授9小時、講師10小時。約聘臨床教師除聘約另有規定外，應比照專任臨床教師之基本授課時數。
 - III. The basic weekly teaching hours of full-time clinical professors, associated and assistant professors, and lecturers shall be eight (8), nine (9), and ten (10) hours, respectively. Unless otherwise stipulated by other regulations, the contract-employed clinical faculty shall follow the same provision herein.
- 四、 專任臨床教師授課時數於每學年第二學期學生加退選後整學年度合併計算授課時數。教師授課時數未達學年合計之基本授課時數者，應於次一學年內補足，如仍未補足，應累計至補足為止。教師若連續兩學年度授課時數未符合規定（含未符合最低時數限制及補足前學年度不足時數後，所餘時數仍未達基本授課時數），依教師法暨本校教師聘約規定，函送三級教師評審委員會作為教學績效之相關審議依據。
 - IV. The total teaching hours of full-time clinical faculty shall be calculated after the add/drop period of the Spring semester. Any insufficient teaching hours shall be made up in the next academic year and carried over to the subsequent academic years until they are all made up. Faculty falling short of teaching hour requirements for two consecutive academic years (including those who fail to meet the minimum teaching hours and those who fall short after making up for previous years) shall be reported to the faculty evaluation committees of the department/institute, college, and university for teaching performance review in accordance with the *Teachers' Act* and *Faculty Contract Agreement*.
- 五、 本校專任臨床教師授課時數計算原則如下：
 - V. Teaching hours of full-time clinical faculty shall be calculated with the

following principles:

(一) A 類課程：

(1) Category A:

1. 專任臨床教師於本校各系所開設之醫學相關課程（如醫學專業課程、醫學人文課程、跨領域學分學程課程、醫學區塊(Block)整合課程、基礎醫學預修（Pre-Med）課程、服務學習課程、論文指導及獨立研究課程等），應依本校「教師授課鐘點核計準則」之規定核計授課時數，並以教務處提供之資料為準。

Medicine-related courses offered by full-time clinical faculty for all individual departments/institutes shall be counted into their teaching hours in accordance with *Guidelines on Calculation of Hourly Pay for Faculty Members* with information from the OAA prevails. The courses include those in medical professions, medical humanities, interdisciplinary credit-bearing programs, medical block integration, pre-med fundamentals, service learning, thesis/dissertation supervision, and independent studies.

2. A 類課程若採取 PBL(問題導向學習(Problem-Based Learning)或專題式學習(Project-Based Learning))分組討論方式授課，以五至十五人一組為原則，PBL 單元以總課程時數 50%為上限，每門課至多得申請 4 名「PBL 平行授課」教師於課堂中同時指導學生，經簽請教務長及校長同意後，「PBL 平行授課」教師得同時採計指導學生之授課時數（備註 1）。
 - ii. Courses adopting the PBL (Problem-Based or Project-Based Learning) approach shall in principle group five to fifteen students as one team, and the approach shall take up only up to 50% of the total teaching hours. There may be a maximum of four faculty members teaching in parallel in a PBL course with their teaching hours counted individually, after the approval from the vice president for Academic Affairs and the President. (Please see note 1.)
3. A 類課程授課時數得依「公立大專校院兼任教師鐘點費支給基準表」之日間授課基準支付工作酬金或超支鐘點費。
 - iii. Remuneration and overtime pay shall be calculated based on the provisions related to the day division teaching in MOE's *Standards for the Hourly Pay of Adjunct Faculty at Institutions*

of Higher Education.

- (二) B 類-臨床實習課程：專任臨床教師因應本校醫學相關學系學生之臨床見（實）習教學需要，於本校組織規程所訂之教學醫院開設之臨床教學課程或活動，應符合教育部「全國各公立醫學校院臨床見（實）習教學共同注意事項」。其教學內容及教學時數折算規定如下（教育部臨床教學活動及折算率如附表一），折算後時數總計平均每週以 5 小時為限；並不得報支鐘點費。
- (2) Category B: Clinical practicum courses and activities offered by full-time clinical faculty to students taking clinical practicum at the teaching hospitals stipulated in the *NSYSU Charter* shall comply with the MOE's *Notes on Clinical Practicum at National and Private Medical Institutions of Higher Education*. Curriculum and teaching hour calculation shall comply with the following provisions and Appendix 1 herein. The teaching hours shall be limited to a maximum of five hours per week on average after conversion and without hourly pay.
1. 門診教學：專門為學生開設的教學門診，病人經特別選擇，限定人數。教學內容包括對病人的處理，如問診、診察、處方及病情解說。該類課程每授課 1 小時，以教學時數 0.5 小時計。
 - i. Outpatient Teaching: A limited number of patients shall be selected for students to practice queries, examinations, prescriptions, and explanations of patients' condition. Every hour of teaching shall be counted in half.
 2. 住診教學（病房巡診教學）：病房主任或主治醫師為學生特別選擇病人施行臨床教學，此課程每授課 1 小時，以教學時數 0.5 小時計。
 - ii. Teaching Round (Service Round Teaching): The ward supervisors or attending physicians select particular patients to conduct clinical teaching for students. Every hour of teaching shall be counted in half.
 3. 臨床病理討論會：
 - iii. Clinical Pathology Seminars:
 - (1) 主講者：每授課 1 小時，以教學時數 1 小時計。
 - (i). principal instructor: every hour of teaching shall be counted in full.
 - (2) 協同指導者：每授課 1 小時，以教學時數 0.5 小時計。
 - (ii). associate instructor: every hour of teaching shall be

counted in half.

4. 臨床教學討論會：如特殊教學演講、晨會、死亡討論會、雜誌討論會、個案討論會等，依教學身份認列教學時數如下：
 - iv. Clinical Teaching Seminars (e.g., special speeches, morning assemblies, seminars on cases of death, seminars on journal papers, or case seminars): the teaching hours shall be calculated based on the faculty's status as below:
 - (1) 主講者：每授課 1 小時，以教學時數 0.5 小時計。
 - (i). principal instructor: every hour of teaching shall be counted in half.
 - (2) 協同指導者：每授課 1 小時，以教學時數 0.25 小時計。
 - (ii). associate instructor: every hour of teaching shall be counted a quarter of an hour.
5. 診斷教學：在臨床見（實）習課程中，帶領學生瞭解診斷工具，包括：放射線、內視鏡、超音波診斷、急診、影像、診斷技能、實證醫學等，此課程每授課 1 小時，以教學時數 0.5 小時計。
- v. Diagnostic Teaching: The instructor teaches students to learn about diagnostic tools during clinical practicum, including radiology, endoscopy, ultrasound diagnosis, emergency treatment, imaging, diagnostic skills, evidence-based medicine, etc. Every hour of teaching shall be counted in half.
6. 手術與麻醉教學：開刀或麻醉過程中為學生說明病人情況、開刀或麻醉方法、注意事項等，此課程每授課 1 小時，以教學時數 0.25 小時計。
- vi. Surgery and Anesthesia Teaching: The instructor explains to students the patient's condition, operation and anesthesia methods, and other notices. Every hour of teaching shall be counted a quarter of an hour.

以上教學內容，需附課表或教學活動表(詳見附表二)等詳細書面佐證資料，並以教學醫院教學部提供之資料為準。

The abovementioned teaching contents shall be corroborated with detailed information such as class schedules or activity plans (Appendix 2). The relevant information provided by the medical education department of the teaching hospitals shall prevail.

(三) C 類-教案撰寫：臨床教師撰寫本校醫學相關學系學士班學生使用之教案，得依下列標準列入教師學期教學時數計算，並得納

入教師升等採計時數。惟 111~112 學年度採計時數以每學期 50 小時為限，113 學年度起採計時數以每學期 20 小時為限。C 類教案，不得報支鐘點費；同一課程教案，採計時數以一次為限。

- (3) Category C: Lesson plans developed by the clinical faculty for medicine-related bachelor's programs shall be converted into teaching hours in accordance with the following standards, with the hours counted in professorship promotion application. Lesson plans developed by the end of the Spring semester 2024 shall be converted into a maximum of fifty (50) hours per semester, while those developed ever since shall be converted into a maximum of twenty (20) hours per semester. Courses in Category C shall not be paid hourly fee. Lesson plans for the same course shall be counted only once.
1. 臨床問題導向課程 (Clinical Presentation Curriculum, CPC) 及 PBL 教案：經本校開課系、院課程委員會審查通過，並使用於醫學相關學系學士班之課程，每件採計教學時數 10 小時。
 - i. Lesson plans of clinical presentation curriculum (CPC) & PBL offered in medicine-related bachelor's programs shall be given ten (10) hours of teaching, with the approval from the affiliated department and college curriculum committees.
 2. 標準病人教案：經主要教學醫院教學部及本校開課系、院課程委員會審查通過，並使用於醫學相關學系學士班之課程，每件採計教學時數 5 小時。
 - ii. Lesson plans of typical patient case studies in medicine-related bachelor's programs shall be given five (5) hours of teaching, with the approval from both the medical education department of a main teaching hospital and affiliated department and college curriculum committees.
 3. 臨床技能教案：經主要教學醫院教學部及本校開課系、院課程委員會審查通過，並使用於醫學相關學系學士班之課程，每件採計教學時數 5 小時。
 - iii. Lesson plans of clinical skills in medicine-related bachelor's programs shall be given five (5) hours of teaching, with the approval from both the medical education department of a main teaching hospital and affiliated department and college curriculum committees.
 4. 外科模擬手術基礎教案：經主要教學醫院教學部及本校開課系、院課程委員會審查通過，並使用於醫學相關學系學士班之課程，每件採計教學時數 5 小時。

- iv. Lesson plans of fundamental surgery simulation in medicine-related bachelor's programs shall be given five (5) hours of teaching, with the approval from both the medical education department of a main teaching hospital and affiliated department and college curriculum committees.
5. 社區實習課程教案：經本校開課系、院課程委員會審查通過，並使用於醫學相關學系學士班之課程，每件採計教學時數5小時。
- v. Lesson plans of community practicum in medicine-related bachelor's programs shall be given five (5) hours of teaching, with the approval from the affiliated department and college curriculum committees.
6. 多站迷你面試 (Multiple Mini-Interviews; MMI) 教案：經本校醫學院相關學系招生委員會審查通過並納入該系甄試之題庫，每件採計教學時數5小時。

Lesson plans of multiple mini-interviews (MMI) shall be given five (5) hours of teaching, with the approval from the admission committee of a medicine-related department and incorporated into its exam question database.

六、專任臨床教師符合下列規定者，每週得酌減授課時數如下：

VI. Full-time clinical faculty meeting the following requirements may have their weekly teaching hours reduced:

- (一) 初次擔任教職之新進助理教授 1 年內每學期每週得減少授課時數 3 小時，但未有科技部計畫之新進助理教授於未提出科技部計畫申請前不予減授。
 - (1) New assistant professors may have their teaching hours reduced by three (3) hours per week in each semester of their first year; the reduction shall not apply to those who are not conducting any National Science and Technology Council (NSTC) project and have not applied for one in the current semester.
- (二) 擔任本校醫學相關學系醫學生之臨床實習導師者，得核減授課時數每週 1 小時。
 - (2) Clinical practicum instructors may have their teaching hours reduced by one (1) hour per week.
- (三) 擔任醫學區塊整合課程規劃負責人，得由學系專簽陳請校長核定核減授課時數每週 1~2 小時；參與醫學區塊整合課程分組討論教師，得由學系專簽陳請校長核定核減授課時數每週 0.5~1

小時。

- (3) Faculty in charge of course design of medical block integration or involved with its group discussion may have their teaching hours reduced by one to two (1-2) and half to one (0.5-1) hour per week respectively, after their affiliated unit's request for the President's approval.
- (四) 擔任本校行政職務，依本校「教師授課鐘點核計準則」辦理。
- (4) Teaching hours reduction due to concurrent administrative position shall be handled in accordance with the provisions stipulated in the *Guidelines on Calculation of Hourly Pay for Faculty Members*.
- (五) 擔任本校教學醫院院長、副院長及院長室主管、教學部及研究部主任、副主任，得核減授課時數每週 2 小時。
- (5) Faculty serving in the teaching hospitals as the superintendent or deputies, chief secretary, director for medical education or deputies, and director for research or deputies may have their teaching hours reduced by two (2) hours per week.
- (六) 擔任本校教學醫院醫療科部主任，得核減授課時數每週 1 小時。
- (6) Faculty serving in the teaching hospitals as the director of medical departments may have their teaching hours reduced by one (1) hour per week.
- (七) 教師如同時兼任第(四)項至(六)項之行政職務，至多核減 4 小時為原則。
- (7) Faculty with multiple concurrent administrative positions stipulated in the preceding Subparagraph 4 to 6 may have their teaching hours reduced up to four (4) hours per week, in principle.

專任臨床教師依前項各款抵減後之實際授課時數（含A類課程、B類-臨床實習課程，及C類-教案撰寫），每學年不得少於6學分(108小時)。惟本校教學醫院之約聘臨床教師若已具備教授證書者，抵減後，每學年A類課程實際授課時數不得少於1學分(18小時)。

For full-time clinical faculty, the actual teaching hours (for courses in Category A, B, and C combined) shall not be less than hundred and eight (108) hours (equivalent to six credits) in every academic year after deductions pursuant to the provisions in the preceding Subparagraphs. As for contract-employed clinical faculty of teaching hospitals with the MOE's professor certificate, the actual teaching hours of Category A courses shall not be less than eighteen (18) hours (equivalent to one credit) in every academic year after deduction.

七、專任臨床教師準用本校「教師授課鐘點核計準則」抵充授課時數之規定

如下，抵充時數不得納入教師實際授課時數，且不得支領超支鐘點費。

VII. Provisions from the *Guidelines on Calculation of Hourly Pay for Faculty Members* shall also apply to full-time clinical faculty, mutatis mutandis, as follows. The waived hours shall not be counted into the actual weekly teaching hours and the overtime pay.

(一) 以本校為執行單位之**科技部**研究計畫主持人，每案每週得以抵充授課時數3小時；本校與教學醫院合作之研究計畫案每案每超過100萬元，每週得以抵充授課時數2小時。前述計畫執行期間每位教師每學期累計至多以3小時為限。計畫執行期間須達學期1/2以上，方得抵充。

(1) Faculty as a project principal investigator, with the University as the affiliation, may have their weekly teaching hours reduced by three (3) for each NSTC project and by two (2) for each joint research project with a teaching hospital over one million in project grant. The number of reduced hours is limited to three (3) per semester and the term of the project must last for at least half a semester to be factored into reduction.

(二) 初次擔任教職之新進助理教授授課時數未達學年合計之應授時數者，其以本校為執行單位申請科技部計畫通過之當學期得依前款抵充，不受前款規定計畫執行期間須達學期1/2以上之限制。

(2) New assistant professors not meeting the teaching hours requirement for the academic year may have their teaching hours reduced in the semester which they are granted a NSTC project with the University as the affiliated unit, based on the provision in the preceding Subparagraph and exempt from the condition of the project overlapping at least half a semester.

八、 配合學校發展需要安排至他校授課之編制內專任臨床教師，如未支領他校授課鐘點費，得將該授課時數合併本校授課時數計算。

VIII. Full-time clinical faculty assigned to teach at other universities without pay, as per the University's development strategy, shall have their external teaching hours counted into their weekly teaching hours.

九、 本要點經行政會議通過，校長核定後實施，修正時亦同。

IX. These guidelines are approved by the Executive Meeting and the President before implementation. Amendments to these guidelines shall follow the same procedure.

備註1：

PBL 平行授課說明：A 課程 3 學分，其中 10 小時由 B 教師主授，並採取 PBL 分組討論，與 C、D、E 三位教師平行授課，於課堂中同時指導學生，則 B-E 教師授課時數皆得採計 10 小時。

Note 1:

PBL Parallel Teaching example: When a three-credit course in Category A includes ten (10) hours of PBL groupwork, the main teaching faculty B as well as three other parallel teaching faculty C, D and E shall be individually given 10 hours of teaching each.

附表一：教育部臨床教學活動及折算率表

Appendix 1: MOE's Conversion Rates Table for Clinical Teaching and Activities

國立中山大學專任臨床教師授課時數核計要點

Guidelines on Calculation of Teaching Hours for Full-time Clinical Faculty

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Approved at the 6th Executive Meeting on Apr 27th, 2022

類別 Category	折算率 Conversion Rate	說明 Descriptions
A. 門診教學(教學診) Outpatient Teaching (Teaching Clinic)	1 : 2 (50 %)	教學診：專門為學生開的診，病人經特別選擇，限定人數。教學內容包括對病人的處理，如問診、診察、處方及病情解說。 A clinic session conducted specifically for teaching: a limited number of patients is specially selected for the students to practice queries, examination, prescriptions, and explanations for patients' condition.
B. 病房迴診教學 Service Round Teaching	1 : 2 (50 %)	病房主任或主治醫師為學生特別選擇兩個以上病人施行臨床教學。 The ward supervisors or attending physicians select particular patients to conduct clinical teaching for students.
C. 臨床病理討論會 Clinical Pathology Seminars	1 : 1 (100 %)	

D. 臨床教學討論會 及診斷教學 Clinical Teaching Seminars & Diagnostic Teaching	1 : 2 (50 %)	包括特殊教學演講、晨會、死亡討論會及放射線、內視鏡、超音波診斷教學等。 e.g., special speeches, morning assemblies, seminar on cases of death, radiology, endoscopy, ultrasound diagnosis, etc.
E. 手術教學與麻醉 教學 Surgery and Anesthesia Teaching	1 : 4 (25 %)	開刀或麻醉過程中為學生說明病人情況，開刀或麻醉方法、注意事項等。 The instructor explains to students the patient's condition during operation or anesthesia, and the methods thereof, and other notices.

附表二

國立中山大學 學年度第 學期
臨床學科專、兼任教師臨床教學時數表

教師姓名：		教學醫院：		科別：		電話：	
實習科目：							
實習起訖時間：		年	月	日至	年	月	日
序號	類別	月 日	臨床教學活動內容題綱	學生人數	地點	實際時數	折算後時數
1.	門診教學 (折算率1:2) 【ps:不包括一般門診之跟診教學】						
2.	臨床病理討論會 (折算率:主講者1:1; 協同指導1:2) 【ps:請附佐證資料】						
3.	臨床教學討論會 (折算率:主講者1:2; 協同指導1:4) 【ps:請附佐證資料】						
	診斷教學						

4.	(折算率1:2) 【ps:請附佐證資料】							
5.	手術教學與麻醉教學 (折算率1:4) 【ps:請附佐證資料】							
6.	住診教學(病房迴診教學) (折算率1:2) 【ps:請附病房班表】	月	週數	學生姓名			實際時數	折算後時數
折算後臨床教學時數合計：		小時/學期						

備註：1.授課時數折算後總計時數平均每週以 5 小時，每學期以 90 小時為限。

2.授課對象需為本校醫學相關學系之學生，始得計算授課時數。

國立中山大學	教學醫院	國立中山大學
教研部醫學教學科科主任(臨床學科科主任):		開課單位主管：
		註冊課務組組長：

Appendix 2

Form of Teaching Hours by Full-time and Adjunct Clinical Faculty

Name of the faculty:							
Teaching hospital:							
Department:							
Phone number:							
Practicum subject:							
Practicum period: (YYYY/MM/DD) to (YYYY/MM/DD)							
item	category	date (MM/DD)	clinical teaching & activities	number of students	teaching location	actual teaching hours	hours after conversion applied
1	Outpatient Teaching (note: teaching hours counted in half; excluding regular clinical teaching)						

2	Clinical Pathology Seminars (note: teaching hours counted in full for the principal instructor, in half for associate instructors)						

Director of the Department of Medical Education and Research (Director of the Clinical Department):	Supervisor of the unit offering the courses: Director of Registration and Curriculum Division:
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範例

國立中山大學 111 學年度第 1 學期
臨床學科專、兼任教師臨床教學時數表

教師姓名：王小華 教學醫院：高雄長庚 科別：心臟內科 電話：07-****							
實習科目：高雄長庚心臟內科實習							
實習起訖時間：111 年 8 月 1 日至 112 年 1 月 31 日							
序號	類別	月 日	臨床教學活動內容題綱	學生人數	地點	實際時數	折算後時數
1.	門診教學 (折算率 1:2) 【ps:不包括一般門診之跟診教學】	8/1	門診實例教學	3	心臟內科 教學門診	3	1.5
		9/1	門診實例教學	3		3	1.5
		10/1	門診實例教學	3		3	1.5
		11/1	門診實例教學	3		3	1.5
		12/1	門診實例教學	3		3	1.5
2.	臨床病理討論會 (折算率：主講者 1:1；協同指導 1:2) 【ps:請附佐證資料】	8/10	***臨床病理討論會	5	**會議室	2	2
		9/10	***臨床病理討論會	2		1	1
		10/10	***臨床病理討論會	4		2	2
		11/10	***臨床病理討論會	6		3	3
		12/10	***臨床病理討論會	2		1	1
3.	臨床教學討論會 (折算率：主講者 1:2；協同指導 1:4) 【ps:請附佐證資料】	8/20	***臨床教學討論會	5	**會議室	2	1
		9/20	***臨床教學討論會	2		2	1
		10/20	***臨床教學討論會	4		2	1
4.	診斷教學 (折算率 1:2) 【ps:請附佐證資料】	8/25	心臟內科診斷教學	5	**會議室	2	1
		9/25	心臟內科診斷教學	2		2	1
		10/25	心臟內科診斷教學	4		2	1
5.	手術教學與麻醉教學 (折算率 1:4) 【ps:請附佐證資料】	8/15	***手術教學	2	**手術室	4	1
		9/15	***手術教學	2		4	1
		10/15	***手術教學	4		4	1
		11/15	***手術教學	3		4	1
6.	住診教學(病房迴診教學) (折算率 1:2) 【ps:請附病房班表】	月	週數	學生姓名		實際時數	折算後時數
		8	2	侯**/陳**		40	20
		9	2	林**/陳**		40	20
		10	2	劉**/張**		40	20

折算後臨床教學時數合計： 86.5 小時/學期

備註：1.授課時數折算後總計時數平均每週以 5 小時，每學期以 90 小時為限。

2.授課對象需為本校醫學相關學系之學生，始得計算授課時數。

國立中山大學 教學醫院	國立中山大學
教研部醫學教學科科主任(臨床學科科主任):	開課單位主管： 註冊課務組組長：

Sample

NATIONAL SUN YAT-SEN UNIVERSITY

Fall Semester in 2022

Teaching Hour Form of Full-time and Adjunct Clinical Faculty

Name of the faculty: Wang, Hsiao-Hua		Teaching hospital: Kaohsiung Chang Gung Memorial					
Department: Cardiology		Phone Number: 07-****					
Practicum subject: Kaohsiung Chang Gung Memorial Hospital Cardiology Internship							
Practicum period: 2022/8/1/ to 2023/1/31							
serial number	category	date (MM/DD)	clinical teaching & activities	number of students	teaching location	actual teaching hours	hours after conversion applied
1	Outpatient Teaching (note: teaching hours counted in half; excluding regular clinical teaching)	8/1	Outpatient case teaching	3	Cardiology teaching clinic	3	1.5
		9/1	Outpatient case teaching	3		3	1.5
		10/1	Outpatient case teaching	3		3	1.5
		11/1	Outpatient case teaching	3		3	1.5
		12/1	Outpatient case teaching	3		3	1.5
2	Clinical Pathology Symposium (note: teaching hours counted in full for principal instructor, in half for associate)	8/10	***Clinical Pathology Symposium	5	Meeting Room ***	2	2
		9/10	***Clinical Pathology Symposium	2		1	1
		10/10	***Clinical Pathology Symposium	4		2	2
		11/10	***Clinical Pathology Symposium	6		3	3

	instructors; please provide supporting documentation)	12/10	***Clinical Pathology Symposium		2		1	1
3	Clinical Teaching Symposiums (note: teaching hours counted in full for principal instructor, in a quarter for associate instructors; please provide supporting documentation)	8/20	***Clinical Teaching Seminar		5	Meeting Room ***	2	1
		9/20	***Clinical Teaching Seminar		2		2	1
		10/20	***Clinical Teaching Seminar		4		2	1
4	Diagnostic Teaching (note: teaching hours counted in half; please provide supporting documentation)	8/25	Cardiology Diagnostic Teaching		5	Meeting Room ***	2	1
		9/25	Cardiology Diagnostic Teaching		2		2	1
		10/25	Cardiology Diagnostic Teaching		4		2	1
5	Surgery and Anesthesia Teaching (note: teaching hours counted in a quarter; please provide supporting documentation)	8/15	*** Surgical Instruction		2	***Operating Room	4	1
		9/15	*** Surgical Instruction		2		4	1
		10/15	*** Surgical Instruction		4		4	1
		11/15	*** Surgical Instruction		3		4	1
6	Teaching Round or Service (note: teaching hour counted in half; please provide shift	Month	numbers of weeks	names of students			teaching	hours after conversion
		8	2	** Hou/ ** Chen			40	20

timesheet per ward)	9	2	** Lin/ ** Chen	40	20
	10	2	** Liu/ ** Chang	40	20
Total clinical teaching hours after conversion applied: 86.5 hours per semester					

Notes:

1. The teaching hours after conversion applied shall be limited to a maximum of five (5) hours in average per week and a total of ninety (90) hours per semester.

Teaching hours shall only be calculated for the courses of which students study the medical-related programs at the University.

Teaching Hospital	NSYSU
Director of the Department of Medical Education and Research (Director of the Clinical Department):	Supervisor of the unit offering the courses: Director of Registration and Curriculum Division: